Steko Websites

Version 1.4
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Terms of business

Plain-English terms for every Steko Websites project. Short, fair, and no surprises for either of us.

These terms apply to every website project between **Ikechukwu Anthony Chukwu, trading as Steko Websites** ("I", "me") and the business ordering the work ("you"). **Your written quote and these terms together make up our agreement.** Paying the deposit means you accept them.

1 Quotes and what's included

- Calculator prices are estimates, not an offer. Your price is confirmed in a written quote from me.
- A written quote, including a saved one, is valid for 7 days. After that, my prices at the time apply.
- Offers only apply if you make your first payment while the offer is running. I may end or change an offer early, for example if I'm fully booked. An offer price in a valid written quote, or locked in by your first payment, won't change.
- I build clean, fast business websites. Complex custom animations or web-app features aren't included unless your quote lists them.
- Your quote lists exactly what's included. Anything else is extra, and I'll always get your OK on the price first.
- A price calculator covers up to 8 questions and about 20 options, using your prices. It shows an estimate; you confirm the final price.

2 Price and payment

- Your price is fixed, as shown in your quote, in naira (₦).
- No VAT is added. I'm not VAT registered.
- You pay in 2 stages:

1. To start
50% of the price. Work begins once it arrives.

2. Before launch
The other 50%, once you've reviewed the site.

- Your site goes live only when it's paid in full.
- Invoices are due within 7 days.
- Offer prices are locked in once your first payment is made.

3 What I need from you

- Your logo, photos, wording and details, within 14 days of your first payment. I'll send a checklist.
- Feedback within 7 days each time I send something to review.
- Complete Google's verification step when I set up your Google Business Profile.
- You confirm you own, or have permission to use, everything you send me.

4 Timeline

The timeline in your quote starts once I have everything on the checklist. If content or feedback arrives late, the launch date moves back by the same amount.

5 Changes

Before I build, you'll approve a design direction. Switching to a different direction after that is new work, quoted separately.

2 rounds of changes are included. A round is one list of changes sent together. Extra rounds, or new pages and features, are quoted before I start them.

6 If you go quiet

If I don't hear from you for 30 days, I'll pause the project. After 60 days with no reply, I'll close it. Payments made cover the work done up to then. Restarting later may need a new quote.

7 Cancelling

- You can cancel at any time by telling me in writing (email or WhatsApp is fine).
- Your first payment covers the time I've set aside and the work started, so it isn't refundable once design work has begun.
- Once your domain is registered, its cost isn't refundable, but the domain stays yours.
- If I can't finish your project, I'll refund what you've paid for work not delivered.

8 Domain, hosting and other costs

- **Your domain name is an optional extra:** a standard .com.ng or .com name costs ₦20,000 for the first year, or I can use one you already have. It's registered in your name. Premium or already-taken names cost more. From the second year, you pay renewals directly to the domain provider.
- Most small sites are hosted free. If yours needs paid hosting, I'll tell you before we start.
- Any paid third-party tools you choose (for example a booking system) are paid by you, directly to the provider.

9 Who owns what

- **Once you've paid in full, you own your website**: the design, content and files. On request, I'll give you the files or move the site to your own hosting account.
- Until then, the work remains mine and isn't published.
- I keep the rights to my general tools, templates and code, and you get a permanent licence to use them as part of your site.
- I may show your site in my portfolio unless you ask me not to.
- I may bring in trusted specialists from my network for parts of the work, such as copywriting or custom development. I'll tell you first, and I stay responsible for the work.

10 After launch

For 30 days after launch, I'll fix any faults I caused at no charge. After that, changes are quoted per job, and most are done within a few days.

11 What I can't promise

Every site is designed to help you get enquiries, but I can't guarantee sales, Google rankings, approval of your Google Business Profile, or specific results. I'm also not responsible for services I don't control, such as WhatsApp, Google, your domain provider, hosting or form services, or booking tools. If one of them goes down, changes its prices or features, or closes, I'll help you move to an alternative, quoted as new work.

12 Liability

My total liability to you is limited to the amount you've paid for the project. I'm not liable for indirect losses such as lost profit or lost business. Nothing in these terms limits liability that the law doesn't allow to be limited.

13 Late payment

If an invoice is more than 14 days overdue, I may pause work.

14 Your details

I only use your details to quote for and deliver your project. See the privacy notice at stekowebsites.com/privacy.

15 Law

These terms are governed by the law of England and Wales. If a problem comes up, we'll both try to sort it out by talking first.

16 Contact

Ikechukwu Anthony Chukwu, trading as Steko Websites
Bromley, London
hello@stekowebsites.com

Client business name _____ Date _____